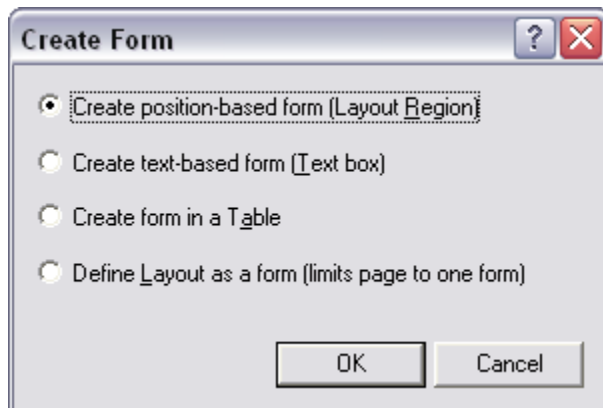
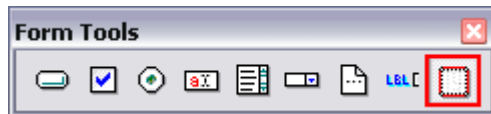


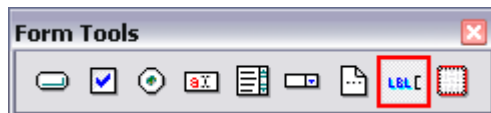
1. Create a form page and a success page, usually directly under and unlinked in the navigation (your choice, they are optional).

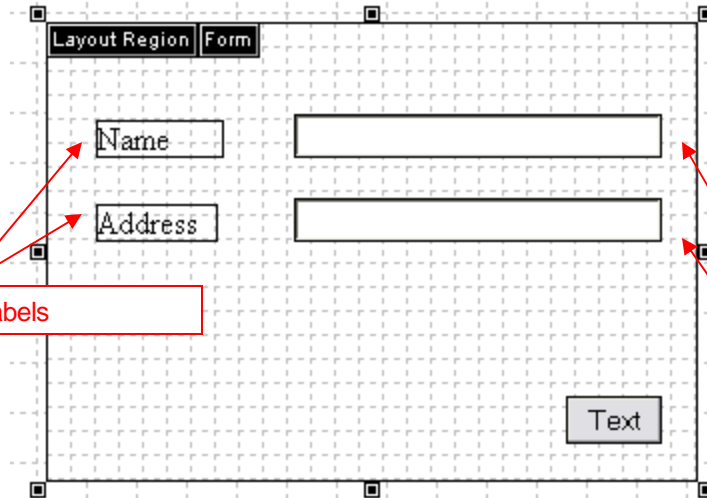


2. In page view click the forms tools > form area tool. For this example I used position based, your choice.



3. Create your form using the form tools. Use the form label tool to place your descriptive text (example, name, address, etc).

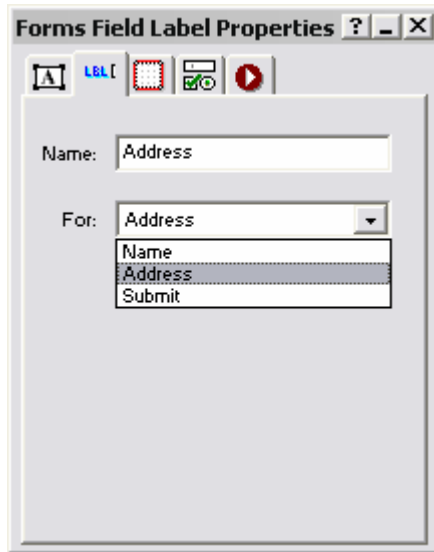




These are labels

Name and Address are the field names, Submit is the submit button of course.

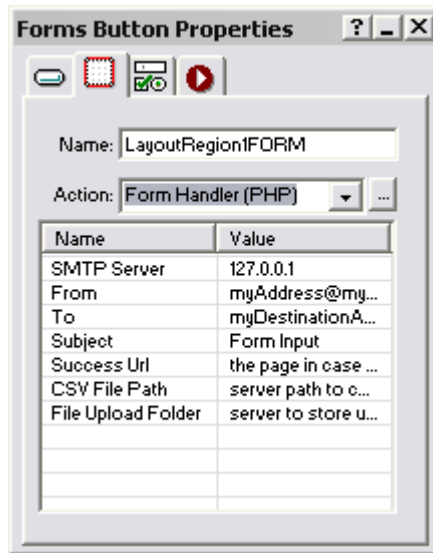
Your labels correspond with the field names.



Now add your submit button.



Here is a breakdown of the forms button properties palette.



The above example uses php, asp is filled out the same way, you need to check with your host to see which language they support.

SMTP Server – This remains default unless your webhost specifies another address.

From – This is the address that will be populated in the From field in your email client.

To – This is the address that the email is actually sent to.

Subject – This is the subject of the submissions.

Success Url – This is the address your users will be sent to upon completion of the form.

CSV File Path – If you were saving the data to a CSV File for later use, this would be the path to the file. If you are not saving the data you would delete the contents so it is blank.

File Upload Folder – If you were using the file upload object, this would be the folder the files are uploaded into, if not used then delete the contents and leave blank.

Here is an example of the properties of a form I have created:

